

NCKU STUDENT EXCHANGE PROGRAM

INFORMATION SHEET AY2018–2019

Overview of NCKU

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<p>National Cheng Kung University (NCKU), established as “Tainan Technical College” in 1931, has transformed into one of the most established comprehensive universities in Taiwan. NCKU has nine colleges, namely the colleges of Liberal Arts, Science, Engineering, Electrical Engineering and Computer Science, Planning and Design, Management, Medicine, Social Sciences, and Bioscience and Biotechnology, offering 44 undergraduate programs, 80 master’s programs, 58 doctoral programs, and 25 master’s programs for professionals.</p>	
Location	City: Tainan (population: 1,884,596) Country: Taiwan (population: 23,576,705)
Number of incoming exchange students per year	About 500
Total enrollment	About 21,000
Campus area	187 hectares (461.9 acres)
Language of instruction	Chinese with selected programs taught in English
Academic calendar	There are two semesters in each academic year. The first semester (Fall) begins around the middle of September and ends around the middle of January; the second semester (Spring) begins around the middle of February and ends around late June. Between these semesters are the summer and winter vacations.
Programs taught in English	(1) International Master Program on Natural Hazards Mitigation and Management (2) International Bachelor Degree Program on Energy (IBDP-E) (3) International Master/Doctoral Degree Program on Energy Engineering (IBDP-E) (4) The International Curriculum for Advanced Materials Program (iCAMP) (5) International Master Program of Civil Engineering and Management (6) Institute of Creative Industries Design (ICID) (7) Institute of International Management (IMBA) (8) International Advanced Program in Nursing (IAPN) (9) Institute of Allied Health Sciences
List of departments	Link: https://web.ncku.edu.tw/p/412-1000-182.php?Lang=en
Course information	Link: http://course-query.acad.ncku.edu.tw/gry/index.php?lang=en with Advanced Search on the upper left corner of the webpage Instructions: http://ird.oia.ncku.edu.tw/var/file/67/1067/img/2279/479126635.pdf Note: Students are allowed to take courses in other departments/institutes, in addition to those of their own departments/institutes. Also, they can take courses

	from different program years and levels. For example, undergraduate students may take graduate courses, and vice versa.
Courses taught in English during the academic year 2017–2018 (AY2017–2018)	Link: http://ird.oia.ncku.edu.tw/var/file/67/1067/img/2279/2017coursetaughtinEnglishcataloguenlinks.pdf
Language courses	Exchange students may take a Chinese language class (2 hours per week) based on their individual levels of proficiency. Instruction will be provided during their course enrollment period.
Academic transcripts	Transcripts will be posted to the corresponding office of the students' home universities, normally within 1–2 months after the end of each semester.

Student Exchange Program

Office in charge	International Relations Division (IRD), Office of International Affairs (OIA)
Supervisor	Associate Prof. Chia-Yuan Chen, Director of IRD, Department of Mechanical Engineering
Coordinator for incoming students	Ms. Weili Teng (Phone: +886-6-2757575 ext. 50961)
Coordinator for outgoing students	Ms. Ivy Chuang (Phone: +886-6-2757575 ext. 50966)
Address	International Relations Division (IRD) Office of International Affairs National Cheng Kung University No. 1, University Road, Tainan City 701, Taiwan (R.O.C.) ZIP Code: 70101
Email	em50961@email.ncku.edu.tw

Application Deadlines

Fall Semester (September–January)	April 15 , if a student plans to start studying in the Fall Semester (September–January)
Spring Semester (February–June)	October 30 , if a student plans to start studying in the Spring Semester (February–June)

Application Requirements

Application Materials Required (softcopy [electronic copy], for all departments)
1. Headshot photo (JPG, < 5mb)
2. Official enrollment certificate (PDF, < 5mb)

3. **Latest official transcript in English** (PDF, < 5mb)

4. **Autobiography*** (PDF, < 5 mb)

*An autobiography could be a combination of a short statement about yourself and of your resume. It is preferable to focus on your academic path.

5. **Study plan** for the exchange period (PDF, < 5mb, preferably including your course list)

6. **Recommendation letters** (PDF, < 5mb, **at least 2, dated and signed by the referrers***)

*The documents should include the referrers' names and titles in print.

7. **Financial statement issued by a bank/financial institution*** (PDF, < 5mb)

*A financial statement is to verify that the student has at least NT\$100,000 available for one academic year, or NT\$50,000 for one academic semester to financially support his/her exchange period.

8. **Passport's information page** (PDF, < 5mb)

9. **Photo ID, both sides** (PDF, < 5 mb, Required for Chinese nationality only)

10. **Certificate(s) of Chinese language or English language proficiency**_(PDF, < 5mb, **optional**)

11. **Other supporting documents**_(PDF, < 30mb, **optional**. **Applicants, who are required to provide their portfolios of work, should submit the files here.**)

12. **Confirmation Page** (PDF, < 5mb)

Students can download and print the Confirmation Page from the application portal, NCKU Online Application, **AFTER** they complete the preceding requirements of the application process.

The Confirmation Page has to be proofed and signed by the applicant, and then signed by his/her exchange coordinator of the home university (fee-paying students can skip the coordinators' signature). When finished, a scanned copy of this document should be uploaded to the portal to complete the application. If you find any errors on your Confirmation Page, you may mark the error(s) on the printout before you submit it to the system. We will update your application accordingly on your behalf.

Note

*All materials shall be prepared in the format of **legible & colored scanned copies** of the originals and submitted via the NCKU Online Application. **The original documents do not have to be mailed to NCKU.**

[Department Requirements for Exchange Students at NCKU, AY2018-2019](#)

[\(MUST READ: Please click to review\)](#)

Application procedure

1. Nomination

Coordinators of partner universities, please fill out the nomination

	sheet online (https://goo.gl/forms/7uLHl4nmUM4RapkO2) by the following dates: April 1, for the fall entrance, October 15, for the spring entrance.
2. NCKU online application	Nominee(s) shall complete their application at NCKU online application portal by the due dates.
3. Announcement of acceptance	These announcements will be available 4–6 weeks after the application period closes.

Accommodations

On-campus housing	After being accepted by NCKU, applicants will be prompted by email to sign up for the on-campus accommodations online. Please note that on-campus housing is not guaranteed, and that students will be responsible for their housing expenses unless specified differently in an agreement. For a quick review of the NCKU on-campus housing facilities designated for exchange students, please take a look at Ching-Yeh 3 Dorm , which offers double rooms to international students.
Off-campus housing	OIA provides advice on finding off-campus accommodations upon request. Students may consider Prince Hall , which exclusively serves NCKU students. Single rooms are offered. Students should apply by themselves via email at nckuservice@prince.com.tw , as it is managed by a private company.

Cost of study and living estimates

Tuition Fees	In accordance with the bilateral student exchange agreements in place between NCKU and our partner universities, an exchange student with a nomination needs to pay tuition fees only at his/her home university, and does not have to pay tuition at the host university, NCKU. Students who apply without nomination, or are from universities with no bilateral agreements with NCKU, will need to pay tuition fees at NCKU as a foreign student. Please click the tuition schedule for details.
Cost of Housing	Ching-Yeh 3 Dorm: NT\$13,700 per semester (subject to change) Off-campus: NT\$3,500 to NT\$8,500 per month
Living Costs	Meals and other living expenses may range from NT\$6,000 to NT\$10,000 per month, depending on individual lifestyles.

Health Insurance

Mandatory NCKU student group insurance	Students are required to join the NCKU student group insurance, with a fee of about NT\$200 for one semester, upon registration.
Private overseas insurance	All exchange students need to purchase their own overseas insurance, which includes health and accident coverage for the exchange period, in their home country before departure. A copy of a valid insurance contract is required for registration at NCKU.

Health Exams

<p>Mandatory NCKU Student Health Check Form</p> <p>Health Certificate for Short-Term Students</p>	<p>All exchange students are required to submit a health checkup form (NCKU Student Health Check Form), plus proof of positive measles and rubella antibody titers (Health Certificate for Short-Term Students), or measles and rubella vaccination certificates, and chest x-rays for tuberculosis records (Antibody or Vaccination Certificate) for university enrollment. You may have this examination done in your home country and ask your doctor to fill out and sign the form, then submit these documents on the registration day. If you cannot complete your health examination in your home country, you can take this examination at the NCKU Hospital when you are in Taiwan. After finishing this examination, please email a copy of the health check payment receipt to the International Student Affairs Division (ISAD) at em50990@email.ncku.edu.tw.</p> <p>If you do not have the measles, rubella vaccination certificates and the chest x-ray for tuberculosis records with you, you must take the vaccines and the chest x-ray examination at the NCKU Hospital or a private clinic. After you submit the vaccination and chest x-ray records to the NCKU Hospital, in addition to the NCKU Student Health Check Form, you will then fulfill the health examination requirement. Kindly note that you will be charged for these measles and rubella vaccinations and chest x-ray examination.</p> <p>One-year exchange students who need to apply for a resident visa need to obtain the Type B Health Certificate, as it is a required document for applying for this visa. For additional information about the Type B Health Certificate, please contact ISAD at em50990@email.ncku.edu.tw.</p>
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Visa

Visitor visa	Exchange students must apply for a Taiwan (ROC) visitor visa
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	<p>that contains the annotation "FS" followed by the name of the host university on it, prior to entering Taiwan. <u>Please be advised not to enter the country with a landing visa (which cannot be extended), whose 90 day period will not cover one semester.</u> More information can be found at the Bureau of Consular Affairs (BOCA)</p> <p>People's Republic of China (PRC) nationals need to obtain a special type of visa, the Taiwan Entry Permit, to enter Taiwan. NCKU will process these applications on behalf of the students from China after they have been officially accepted.</p> <p>Hong Kong or Macau residents, holding Hong Kong or Macau IDs, may apply for a Taiwan Entry Permit on their own at the Taipei Economic and Cultural Office (HK).</p> <p>Students will be responsible for all visa-related fees.</p>
Resident visa	<p>When admitted to an exchange program, one-year exchange students must apply for a Taiwan (ROC) resident visa. However, if you cannot successfully apply for this visa in your country, you may first apply for the "visitor visa" that contains the annotation "FS" followed by the name of the university to enter Taiwan. Second, you may then apply for a change to a resident visa at the Bureau of Consular Affairs (BOCA), after enrolling at the university or before the visitor visa expires.</p>